



El Dorado County Emergency Services Authority

Policy Subject Matter: **Monthly Appropriation Invoicing**
Review Date:
Revision Date:
Creation Date: **05.30.18**

I. Purpose:

The purpose of this policy is to establish the procedure for each transporting agency to bill the JPA for their monthly appropriation for Class 30 Salaries and Benefits and Class 40 Services and Supplies.

II. Policy:

The JPA shall compensate the transporting agencies in twelve (12) monthly payments of \$95,833.33 per each ambulance operated, based on the JPA operating eight (8) ambulances within CSA No.7., less any fines levied by the County as outlined in Section 2.1.12 (g) (i) of the Master Contract. This appropriation includes the maximum amount any agency will receive from the JPA on a monthly basis.

III. Procedure:

The transporting agencies shall invoice the JPA by the 10th of each calendar month for that current month. The invoice shall be submitted to the JPA, 480 Locust Road, Diamond Springs, CA 95619. The JPA will pay the transporting agency the reconciled monthly appropriation prior to the last day of the invoiced month.