



El Dorado County Emergency Services Authority

JPA Special Board of Directors Meeting Minutes

Wednesday, July 28, 2021 - 9:00 a.m.

El Dorado Hills Fire Department Employee Development Center
4640 Golden Foothill Parkway, Suite 10, El Dorado Hills, CA

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER/INTRODUCTIONS-0905

- *Chief Moranz introduced Chief Agustin who will be replacing Chief Gaines at Cal Fire/Cameron Park Fire.*

ROLL CALL

Board Attendees:

- | | |
|--|--|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Sherry Moranz | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Gaines |
| <input type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Mike Blankenheim | <input type="checkbox"/> CAL FIRE ECC AEU, Assistant Chief Brian Newman |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher | <input checked="" type="checkbox"/> Diamond Springs Fire, Deputy Chief Leah Yaws |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero | <input type="checkbox"/> El Dorado County Fire, Division Chief Paul Dutch |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice “Mo” Johnson, Chair | <input type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Wes Norman | <input checked="" type="checkbox"/> Garden Valley Fire, Assistant Chief Linda Szczepanik |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |
| <input type="checkbox"/> Marshall Medical Center, Cynthia Rice | <input type="checkbox"/> Marshall Medical Center, EMS Coordinator Michele Williams |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Jack Rosevear | <input type="checkbox"/> Mosquito Fire, No Alternate |
| <input checked="" type="checkbox"/> Pioneer Fire, Chief Mark Matthews-via Zoom | <input type="checkbox"/> Pioneer Fire, Battalion Chief Mike Stutts |
| <input type="checkbox"/> Rescue Fire, Deputy Chief Mike Lilienthal | <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Dustin Hall |

Guests: *None*

Other Attendees:

Director John Girado, El Dorado Hills Fire Department
 Director Mickey Kaiserman, El Dorado County Fire
 Director Tim White, El Dorado Hills Fire
 Battalion Chief Josh Agustin, Cal Fire/Cameron Park Fire
 Mark Campbell, Murphy, Campbell, Alliston & Quinn
 Brian Veerkamp, Executive Director, EDC ESA
 Cristy Jorgensen, Deputy Director, EDC ESA

2. APPROVAL OF AGENDA

Chief Cordero motion approval of agenda. Chief Hall seconded the motion which carried unanimously.

3. PUBLIC COMMENTS-

- *Director Mickey Kaiserman from the El Dorado County Fire Protection District brought up the new construction projects being planned for Red Hawk Casino including an event center and go-cart track and recommended the Board pay close attention to the new construction and the impact it will likely have on area emergency service resources, both fire and medical. Recommended the Board investigate the increased cost the project will have and seek ways to capture additional revenue based on these new projects.*

4. CORRESPONDENCE-None

5. REPORTS

5.1 Executive Director Report

- *Executive Director Veerkamp briefed the Board Members on current activities at the JPA. Reminded the Board that the ARPA funding requests are due on July 31st. Staff has drafted the request and sought input from the member agencies on items. Staff have had discussions with the CAO's Office on the new construction at Red Hawk and have requested all prior agreements to review in anticipation of these new projects and contract negotiations. Staff has requested to be a part of contract discussions to discuss the impact on EMS in the area.*

6. CLOSED SESSION: PURSUANT TO GOVERNMENT CODE SECTION 54956.9

Conference with Legal Counsel-Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9- 1 case.

- *The Board of Directors recessed to closed session at 0913.*

7. PUBLIC REPORT OF DECISIONS MADE DURING CLOSED SESSION-PURSUANT TO GOVERNMENT CODE SECTION 54956.9.

- *The Board returned from Closed Session at 1058.*
- *No decisions or actions taken in closed session. Directed staff to draft a letter of response.*
- *Chief Matthews left the meeting.*

8. ACTION ITEMS

8.1 Draft Audit Report-Fiscal Year 2019-2020

- *Executive Director Veerkamp presented the Draft Audit Report to the Board for review. Requested directed for staff to draft response to the report.*

ACTION: *Chief Moranz motioned to approve staff to submit Draft Management Rep Letter. Chief Gallagher seconded the motion Gallagher which carried unanimously.*

8.2 Draft 20-21 West Slope Emergency Services, Joint Powers Authority and Ambulance Service Grand Jury Report.

- *Executive Director Veerkamp presented the Draft Grand Jury Report on the JPA and Ambulance Service. Responses must be submitted within 90 days, by September 30, 2021. Seeking input for the Board on drafting the response. Specific items needing response are listed in the report.*
- *Chief Johnson recommended the Board take time to read the report and submit input to JPA staff. JPA staff would then draft the response and present to the Board for consideration.*

ACTION: *No action taken.*

9. Fiscal Items

9.1 FY 21/22 AMENDED PRELIMINARY BUDGET

- *Deputy Director Jorgensen presented a balanced budget for FY 21/22. This budget would replace the previous preliminary budget presented at the June 23, 2021 Board meeting. The budget is based off of set contract payment amounts for transport agencies. If additional revenue sources are received, the budget would again need to be amended to account for the additional revenue.*
- *Chief Moranz asked about the process of accessing undesignated reserve funds for future capital asset purchases. Transfer of those funds would need to be done via Board resolution and then the budget would again be amended.*
- *Chief Norman asked about Object Code 6040 Fixed Assets and the descriptor listed on the budget worksheet.*
- *Deputy Director Jorgensen explained that the presented budget, which is broken down by month is for internal tracking. Budget numbers sent to the County Auditors Office are annual totals and does not include the object code descriptors.*
- *Director White asked if this budget needed to be presented to the individual Fire Districts for review and approval. Discussion on the previous policies regarding budget adoption which did*

require this. That policy was archived with the fixed rate contract. A draft version had been presented to the Board for review, but adoption was contingent on modifying the fixed rate contract with the County which would then modify the contracts with the transporting agencies. Currently, the JPA does not have an adopted policy on budget development and adoption. The only related policy is on Expense and Variance Reports which require JPA staff to report out on revenue and expenses on a quarterly basis.

- Chief Moranz directed staff to update the proposed resolution number to be consistent with the current Resolution count to read as Resolution 2021-03.
- Chief Cordero noted that this proposed budget has no funding for Ambulance Remounts, and that item needs to be addressed.

ACTION: Chief Johnson made a motion to approve Resolution 2021-03: Amended Preliminary Budget Fiscal Year 2021-2022. Chief Moranz seconded the motion which carried unanimously.

10. BOARD OF DIRECTORS QUESTIONS & COMMENTS

CAL FIRE ECC AEU: Absent

CAL FIRE Cameron Park: Crews working on the Tamarack Incident. A lot of Cal Fire agency reps at that incident. CP Fire still dealing with COVID issues. If crews have been exposed, and not vaccinated, they are being directed by the County to quarantine at home. Pulling from other personnel around the unit to staff the apparatus. COVID is still an issue.

Diamond Springs / El Dorado Fire: No report

El Dorado County Fire: No report

El Dorado Hills Fire: No report

Garden Valley Fire: No report

Georgetown Fire: Having staffing issues with EMTs and Paramedics to staff the ambulance units. Looking for extra help. 7 full time and 5 of those are currently out for a variety of issues.

Marshall Medical Center: Absent

Mosquito Fire: No report

Pioneer Fire: Absent

Rescue Fire: Training today on new Scott SCBAs. Offering a formal employment offer for a FT FF.

11. GOOD AND WELFARE

11.1 EI Dorado County CAO's Office- Absent

11.2 EI Dorado County LEMSA- Absent

- Chief Johnson began a discussion on the OSHA requirements on vaccinated vs. non-vaccinated for COVID-19 attestations. Asked for feedback on how the other member agencies are handling that OSHA requirement.

12. ADJOURNMENT-1128

Chief Hall motioned to adjourn the meeting at 1128. Chief Cordero seconded the motion which carried unanimously. Meeting adjourned at 1128.