



El Dorado County Emergency Services Authority

JPA Finance Committee Meeting Minutes

Tuesday, January 17, 2023 - 1:00 p.m.

DS/ED Fire Station #49, Downstairs Classroom, 501 Main Street, Diamond Springs, CA 95619

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER/INTRODUCTIONS-1305

ROLL CALL

Board Attendees:

- | | |
|--|--|
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Dusty Martin | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Clint Siebert |
| <input type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher | <input type="checkbox"/> Diamond Springs Fire, Battalion Chief Leah Yaws |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Paul Dutch |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson | <input type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown, Chair | <input type="checkbox"/> Georgetown Fire, Assistant Chief Bob Bement |

Guests: N/A

Other Attendees:

Cristy Jorgensen, Deputy Director, EDC ESA

2. APPROVAL OF AGENDA

Chief Johnson motioned approval of agenda. Chief Martin seconded the motion which carried unanimously.

3. NEW BUSINESS

3.1 AVL Invoicing Calculation

- Staff discussed original methodology for AVL calculation including initial infrastructure costs and annual license fees. Initial formula was based off specific quantity of AVLs units. Once that capacity is reached, should the cost formula be updated? Committee supports keeping cost the same and additional funds collected could be used for upgrading infrastructure in the future.*

3.2 FY 22/23 Mid-Year Budget Review

- Staff presented current FYTD revenue vs. expenditure report and FY 22/23 Mid-Year Budget Review. Recommend object code adjustments within existing budget be presented to JPA BOD. Overall Admin budget remains the same, but specific object codes get adjusted. Recommend movement of funds from undesignated reserves to capital assets to cover the cost of the remounts that were invoiced in current FY.*
- Discussion on specific object codes that are currently over projected budgeted expenditures and mid-year adjustments recommended by staff.*
- Discussion on two medic units that are at Arrow. One of those units would be invoiced during current FY and one next FY.*

3.3 FY 23/24 Budget Preparation

- Initial discussion on FY 23/24 Budget Prep including Admin budget and proposed fixed asset purchases. Vehicle purchases will include staff vehicle, current medic unit remount and potential for 2 additional remounts. Fixed asset equipment purchases include Year 2 of the Powerload/Gurney Lease payment which is funded from the Capital Equipment Reserve fund*

balance and not the allocation of capital asset funding from the County Contract Extension. Staff recommends additional FA equipment purchase of stair chairs and 1 new gurney to support outfitting the reserve medic units with gurneys.

- *Reviewed Capital Asset Equipment Replacement Plan.*
- *Discussion on medic unit remount costs vs. purchase of new units.*
- *There are currently 2 medic units at Arrow awaiting direction from the JPA.*
- *Staff requesting budget information from transporting agencies to assist with budget development.*

3.4 Finance Committee Membership

- *Discussion on Finance Committee Membership. Historically has been transport agencies. Proposed to add a non-transporting agency to the membership. Committee supports making that recommendation to the JPA BOD at the next meeting.*

3.5 Finance Committee Chair and Vice Chair Recommendations

- *Committee recommend Chief Dutch as Chair to JPA BOD at the February meeting pending approval of updated EDC Fire JPA Board Alternate. Vice Chair recommendation pending update on committee membership.*
- *Discussion on individual agency representatives on the committee. Agencies will update their rep to the JPA Finance Committee and provide contract information to staff.*

3.6 Schedule Next Meeting

- *Committee agreed next meeting would be scheduled after the February JPA BOD Meeting. Staff to send out calendar invite.*

4. ADJOURNMENT: 1423