



El Dorado County Emergency Services Authority

JPA Finance Committee Meeting Minutes

Thursday, August 6, 2026 - 1:30 p.m.
El Dorado County Fire Protection District Station 28 Classroom
3860 Ponderosa Dr. Shingle Springs, CA 95682

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER -1338

ROLL CALL

Board Attendees:

- ☒ CAL FIRE – AEU ECC, Unit Chief Dave Wood
- ☒ El Dorado County Fire, Deputy Chief Ben Anderson
- ☒ El Dorado Hills Fire, Director of Finance Jessica Braddock, **Vice Chair**
- ☒ Georgetown Fire, Office Manager Julie Medsger, **Chair**

Guests: N/A

Other Attendees:

Cristy Jorgensen, Executive Director, EDC ESA
Kathleen Freeman, EDC Fire

2. APPROVAL OF AGENDA

Chief Wood motioned approval of agenda. Chief Anderson seconded the motion which carried unanimously.

3. NEW BUSINESS

3.1 FY 25/26 Year End Budget Review

- *Executive Director reviewed FY 25/26 Year End Budget Financials. Still waiting for County to close out the fiscal year for final numbers.*

3.2 FY 26/27 Final Budget Preparation

- *Executive Director presented Draft FY 26/27 Final Budget. Reviewed Object Code adjustments from Preliminary Budget. Requested approval to present to JPA BOD.*

3.3 FY 26/27 ALS Agreement Appendix B Compensation Review

- *Discussion on Professional Services Budget Allocation. Reviewed proposed expenses to add into this category and compared against each Transport Agency. Reviewed FY 25/26 expenses related to this budget allocation for each agency.*
- *Finance Committee recommending the addition of the following related expenses: LMS Subscription, Time-keeping/Scheduling/Payroll Subscription, Email/Cloud-based subscription, Investigation related expenses and recruitment related expenses. Staff to incorporate language into the Draft ALS Agreement to include these expenses.*
- *Discussion on increasing Station Lease and Utilities budget allocation. Staff to work on adjusting the final budget to account for an increase to these two budget allocations.*
- *Request from Transport Agencies to increase Administrative Reimbursement Rate allocation. Current rate is 10% of Class 30 excluding "Other Compensation" costs with a not to exceed amount of \$110,000. Transport Agencies requesting an increase to 15% in line with Cal OES*

Admin Rate allocation. Staff will review budget and discuss the request with the County.

3.4 JPA Policy Manual Development

- *Reviewed proposed edits to Policy 2.2.9 Transport Agency Administrative Fee and Misc. Professional Expenses to incorporate additional expenses mentioned above. Staff will present Draft Policy to the JPA BOD for review and approval.*
- *Discussed proposed edits to Policy 2.2.5 Other Post-Employment Retiree Health Benefits & Retirement-Unfunded Accrued Liability Cost Calculation for JPA Funded Employees. Staff will present Draft Policy to the JPA BOD for review and approval.*
- *Discussed Strategic Roadmap Initiative for JPA Policy Manual Development. Staff presented Draft Table of Contents with Tiered Levels of Policy Development. Committee to review and bring recommendations to next Finance Committee Meeting.*

4. ADJOURNMENT: 1458