



El Dorado County Emergency Services Authority

JPA Finance Committee Meeting

Thursday, April 21, 2022 at 8:30 a.m.

Diamond Springs-El Dorado Fire Station 49 Training Room. 501 Pleasant Valley Rd. Diamond Springs, CA

Minutes

Attendees:

CAL FIRE Cameron Park, Asst. Chief Sherry Moranz,

Vice Chair

Diamond Springs Fire, Chief Matt Gallagher

El Dorado County Fire, Chief Tim Cordero

El Dorado Hills Fire, Chief Maurice Johnson

Georgetown Fire, Chief Glenn Brown, **Chair**

Alternates:

CAL FIRE Cameron Park, BC Josh Agustin

Diamond Springs Fire, BC Leah Yaws

El Dorado County Fire, DC Paul Dutch

El Dorado Hills Fire, No Alternate

No Alternate

Other Attendees:

Jessica Braddock, EDH Fire

Brian Veerkamp, Executive Director, EDC ESA

Cristy Jorgensen, Deputy Director, EDC ESA

Item

Pledge of Allegiance

1. Call to Order: 0830

2. Approval of Agenda

3. New Business

3.1 FY 22/23 Preliminary Budget Planning

- Staff presented side-by-side cost comparison of the last 3 years' worth of operational expenses for the JPA. Staff presented side-by-side cost comparison of the last 3 years' worth of expenses for the transport agencies based off of County Finance Reports and actual cost reports submitted by the agencies. Staff presented proposed budget requests from the transporting agencies.
- Staff presented proposed preliminary budget.
- Discussion on proposed reimbursement amounts in Class 30 and Class 40 categories for the transporting agencies. Reviewed proposed budgets from transporting agencies and discussion on how to best budget for the not to exceed amount. Actual reimbursement will be at actual cost.
- Discussion on training reimbursement policy language.
- Finance Co recommends flat rate reimbursement to transporting agencies for the following: \$20,000 Admin Fee, \$18,000 Station Lease, \$9700 Utility Expenses. Agreed to actual cost reimbursement for Uniforms and Staff Development with a not to exceed amount.
- Discussion on Admin Fee calculation and need to develop consistent methodology.
- Staff will updated preliminary budget and will start drafting updated contracts for review. Agencies to send updated budgets to JPA staff.

3.2 Schedule Next Meeting

- Next meeting scheduled for May 12, 2022 at 1pm. Staff to send out calendar invite.

4. Adjournment: 0924