



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting
Wednesday, December 18, 2024 – 1:00 p.m.
 Diamond Springs-El Dorado FPD Station 49 Downstairs Classroom
 501 Pleasant Valley Rd. Diamond Springs, CA 95619

AGENDA

ITEM	PRESENTOR
CALL TO ORDER	Norman
PLEDGE OF ALLEGIANCE	Norman
ROLL CALL	Norman
1. APPROVAL OF AGENDA	Norman
2. PUBLIC COMMENTS <i>Public comments will be received on each agenda item as it is called. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.</i>	
3. CONSENT CALENDAR <i>Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Calendar is acted upon as one unit unless a Board member requests separate discussion and/or action.</i> El Dorado County EDC ESA Authorized Signature List El Dorado Hills Fire Department EDCESA Board Representative: Interim Fire Chief Michael Lilienthal & Alternate: Deputy Chief David Brady FY 24/25 Claims Payables: Batch 1, 5, 10, 14, 15, 16, 19, 20, 21, 22, 25, 26, 27, 28, 29, 30, 31 Special JPA BOD Meeting Minutes: 5.11.23 Special JPA BOD Meeting Minutes: 6.12.24 Special JPA BOD Meeting Minutes: 6.25.24 ACTION: Motion to approve Consent Calendar	Norman
4. CLOSED SESSION 4.1 PURSUANT TO GOVERNMENT CODE SECTION (§54956.9) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: (1 CASE) 4.2 PURSUANT TO GOVERNMENT CODE SECTION (§54957.b.1) PUBLIC EMPLOYEE CONTRACT: Executive Director	Norman
5. PUBLIC REPORT OF DECISIONS MADE DURING CLOSED SESSION 5.1 PURSUANT TO GOVERNMENT CODE SECTION (§54956.9) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: (1 CASE) 5.2 PURSUANT TO GOVERNMENT CODE SECTION (§54957.b.1) PUBLIC EMPLOYEE CONTRACT: Executive Director	Norman
6. ACTION ITEMS 6.1 Employment Contract: JPA Executive Director ACTION: Approve and authorize JPA Chairperson to execute Employment Contract: Executive Director 6.2 JPA Policy 1.2 JPA Organization Chart	Norman Jorgensen

<p>ACTION: Approve and adopt edits to JPA Policy 1.2: JPA Organization Chart</p> <p>6.3 EDH Fire Training Reimbursement Request</p> <p>ACTION: Provide direction to Executive Director on EDH Fire Training Reimbursement Request</p> <p>6.4 FY 24/25 JPA Annual CQI Plan</p> <p>ACTION: Approve and adopt the FY 24/25 JPA Annual CQI Plan.</p> <p>6.5 EDC ESA Medic Unit Replacement Plan</p> <p>ACTION: Review and approve proposed EDC ESA Medic Unit Replacement Plan</p> <p>6.6 End of FY 23/24 Budget Requests</p> <p>6.6.1 Unused Leave Balances</p> <p>ACTION: Review and approve FY 23/24 Unused Leave Balance Requests</p> <p>6.6.2 Additional Administrative Fees</p> <p>ACTION: Review and approve FY 23/24 Additional Administrative Fees</p> <p>6.6.3 Contract Overage Payments</p> <p>ACTION: Review and approve FY 23/24 Contract Overage Payments</p> <p>6.7 FY 24/25 ALS Ambulance Agreements Appendix B Edits</p> <p>ACTION: Review and approve requested edits to Appendix B of the FY 24/25 ALS Ambulance Agreements for EDC Fire, EDH Fire and GEO Fire.</p> <p>6.8 Annual Election of Board Officers: Chairperson and Vice Chairperson</p> <p><i>Per the JPA Agreement: Article 5.d. Meetings of the Board and Officers: "The Board shall elect a Chairperson, a Vice Chairperson at its first meeting, and thereafter in each succeeding calendar year, and the Board shall elect or re-elect its Chairperson and Vice Chairperson for immediate assumption of office."</i></p> <p>ACTION: Elect and vote Chairperson and Vice Chairperson of the JPA for CY 2025</p> <p>6.9 Annual Appointment of Committee Officers: Chairperson and Vice Chairperson-Finance</p> <p>Per JPA Policy JPA Board and Committee Meetings: Section B. JPA Standing Committees: <i>"The Board Chair, after receiving a recommendation from the committee membership, shall appoint the Committee Chair and Vice-Chair. These appointments will be made at the Board's last meeting of the year for assumption of position at the beginning of each calendar year. The Chair and Vice-Chair will serve in this capacity for one (1) year. The term of service may be shortened if the Committee is discontinued by the Board, and /or the Board Chair elects to appoint a new Chair and Vice Chair."</i></p> <p>ACTION: Appoint Finance Committee Chairperson and Vice Chairperson for calendar year 2025.</p> <p>6.10 Establish JPA By-Laws AdHOC</p> <p>ACTION: Appoint JPA By-Laws AdHOC Members.</p>	<p>Jorgensen</p> <p>Jorgensen</p> <p>Jorgensen</p> <p>Jorgensen</p> <p>Jorgensen</p> <p>Norman</p> <p>Norman</p> <p>Norman</p>
<p>7. REPORTS/DISCUSSION</p> <p>7.1. Executive Director Report</p> <p>7.2. Work Group: EDC ESA /EL Dorado County Master Contract Update</p> <p>7.3. Response Stats October-November 2024</p> <p>7.3.1. Incident Summary</p> <p>7.3.2. Mutual Aid</p> <p>7.3.3. IFT Responses</p> <p>7.3.4. APOT</p> <p>7.3.5. Response Stats</p> <p>7.4. EMSOC Committee</p> <p>7.4.1. Tiered Dispatch Workgroup</p> <p>7.4.2. ImageTrend Workgroup</p> <p>7.5. FINANCE Committee</p> <p>ACTION: Motion to Accept and File Reports</p>	<p>Jorgensen</p> <p>Norman</p> <p>Jorgensen</p> <p>Hall</p> <p>Braddock</p>
<p>8. FINANCE UPDATE</p> <p>8.1 FY 24/25 Revenue vs. Expense</p> <p>ACTION: Review and file FY 24/25 Revenue vs. Expense Report</p>	<p>Jorgensen</p>
<p>9. BOARD OF DIRECTORS QUESTIONS & COMMENTS</p> <p>9.1 CAL FIRE ECC AEU</p> <p>9.2 CAL FIRE Cameron Park</p>	<p>Norman</p>

9.3. Diamond Springs-El Dorado Fire 9.4. El Dorado County Fire 9.5. El Dorado Hills Fire 9.6 Garden Valley Fire 9.7. Georgetown Fire 9.8. Mosquito Fire 9.9. Pioneer Fire 9.10. Rescue Fire	
10 GOOD AND WELFARE 10.1 El Dorado Hills Fire Department: Chief Johnson Retirement Recognition 10.2 EL DORADO COUNTY CAO OFFICE 10.3 EL DORADO COUNTY LEMSA	Norman
11 ADJOURNMENT	Norman

Next Board meeting: 9:00 a.m. on Wednesday, **February 26, 2025- JPA BOD Meeting**

2025 JPA BOD Meeting Dates:

February 26, 2025
April 23, 2025
June 25, 2025
August 27, 2025
October 22, 2025
December 24, 2025

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619. Note: The Board of Directors may elect to take action on any item included on this agenda.