



El Dorado County Emergency Services Authority

JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, October 20, 2021 – 9:00 a.m.

Diamond Springs Fire Department, Station 49 Downstairs Classroom
501 Main Street, Diamond Springs, CA

MINUTES

Attendees

EMSOC Committee Members:

- | | |
|---|--|
| <input type="checkbox"/> CAL FIRE Cameron Park, Assistant Chief Sherry Moranz | <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Josh Agustin |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher | <input type="checkbox"/> Diamond Springs Fire, Deputy Chief Leah Yaws |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero, Chair | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Trent Williams |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall, Vice Chair | <input type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown | <input type="checkbox"/> Georgetown Fire, Bob Bement |

Guests: None

Other Attendees:

Trauma/EMS Coordinator Michelle Williams, Marshall Medical Center
Battalion Chief Mike Batham, Cal Fire ECC
Executive Director Brian Veerkamp, EDC ESA
Deputy Director Cristy Jorgensen, EDC ESA

1. Approval of Agenda

First: Chief Hall

Second: Chief Gallagher

2. Approval of EMSOC Meeting Minutes – 9/15/2021 Meeting

First: Chief Gallagher

Second: Chief Brown

3. Public Comments-None

4. Reports

4.1 Training Update

4.1.1 EMT & MICN Ride-alongs

- *Standing item on agenda. No new update.*

4.2 Controlled Substance Plan

- *Committee met on September 29, 2021. Consensus to incorporate NarcBox RFID language into plan. Staff updated plan and sent out for review. Committee members reviewing updated draft. Working on scheduling follow up meeting before Thanksgiving.*

4.3 AFG Cardiac Monitor Purchase

- *Purchases moving forward. Email update sent to participating agencies a couple of weeks ago. Waiting for receipt of order to invoice agencies for matching fund amount.*

4.5 Medic 61 Move-Up Location

- Request from GEO Fire to review initial move up location of Medic 61 from station 74 to station 51. Secondary move up location would stay station 74. Staff reviewed call location for Medic 61 from prior FY.
- GEO Fire analyzed move ups as reported by staff that when Medic 61 is on a move up to station 74, they either get pulled into another move up farther into the Core or they return back to the Divide. Appears that the majority of time they get pulled back into the Divide either for a call or release from the move up. If they are already returning back to the Divide more often then going into the Core, look at keeping them on the Divide at 51 instead of 74. On a 2nd move up, they would move into the Core.
- Discussion on response from 74 vs. response from 51.
- Discussion on dispatch decisions of Medic 61 from 74 vs. 51.
- Move up location discussion should be added to JPA Strategic Plan Workshop.

COMMITTEE ACTION: Receive and file all reports.

5. Action Items

5.1 Move Up & Covers Pilot Project-Reduce Move Ups from 2100-0900

- Reviewed current exception count during proposed pilot timeframe. Approx. 14 exceptions per month.
- Discussion on Exception Report reporting process with the County. Reviewed “accepted” vs. “not accepted” reports per Master Contract language. Discussion on how crews indicate they have been reduced to Code 2 which is an approved Exception.
- Update Staff Report for presentation to JPA Board for consideration.

ACTION: Chief Brown motioned to recommend the Move Up Pilot Project to the JPA Board of Directors at the October 27, 2021 Meeting. Chief Hall seconded the motion which carried unanimously.

5.2 AHA Training Site

- Staff prepared two different business proposals to offer AHA courses for member agencies. Discussed pros and cons of each proposal. Major difference between the two relate to instructor cost; either the JPA hires the instructors or agencies cover the cost/time of the instructors.
- Reviewed draft Training Site Agreement from MMC.
- Reviewed draft budget proposals.
- Discussion on how the JPA AHA Training Site may affect the solutions each agency already has in place for their employees. Minimum card requirement to be a Training Site. Staff will bring that quantity to the next EMSOC meeting.

ACTION: No Action Taken.

5.3 JPA Policy 1.1 JPA Board and Committee Meetings

- Staff presented the updated draft policy which incorporates language from the JPA By-Laws.

ACTION: Chief Hall motioned to recommend the policy edits to JPA Policy 1.1 JPA Board and Committee Meetings to the JPA Board of Directors at the October 27, 2021 Meeting. Chief Gallagher seconded the motion which carried unanimously.

5.4 JPA Policy 2.2.1 Purchasing Procedures

- Staff presented the updated draft policy. Updated language from “Executive Director or designee” to “Executive Director or Deputy Director”. Draft policy sent to legal for review. Reviewed updated language under General Conditions section. Discussion on Item 12 under General Terms regarding Standard Terms and Conditions. Committee recommended language update.

ACTION: Chief Hall motioned to recommend the policy edits to JPA Policy 2.2.1 Purchasing Procedures to the JPA Board of Directors at the October 27, 2021 Meeting. Chief Brown seconded the motion which carried unanimously.

5.5 Annual Nomination of Committee Chair Positions: Chairperson and Vice Chairperson

- EMSOC to make recommendation of Chair and Vice Chair positions which will then be reported out at the next JPA Board of Directors Meeting.
- Chief Cordero nominated Chief Hall as Chair and Chief Yaws as Vice Chair. Chief Gallagher seconded the nominations.

5.6 Gurney & PowerLoad Lease vs. Purchase Program

- JPA Staff received request to have further discussion as to the lease vs. purchase options for the Gurneys and PowerLoads. Had been looking at a 5-year lease option. Presented information on a 5-year payment plan option. Reviewed equipment options at the end of the lease program; enter into new lease and upgrade equipment, rent current equipment month to month, purchase equipment at fair market value. Discussed pros and cons of lease vs. purchase.

ACTION: Chief Hall motioned to recommend the 5-year payment plan option for the Gurney and PowerLoads to the JPA Board of Directors at the October 27, 2021 meeting. Chief Gallagher seconded the motion which carried unanimously.

6. Response Reports

6.1 September

6.1.1 Incident Summary Report

6.1.2 Mutual Aid

6.1.3 Move Up & Cover

6.1.4 IFTs

6.1.5 Response Comparison

6.1.6 Medic Unit Utilization-Move Up & Cover

6.1.7 APOT

- Reviewed Response Statistics for September 2021.
- Chief Cordero mentioned that ImageTrend may be able to provide some of these statistics within the platform. JPA Staff will look into the dashboard statistics available in ImageTrend.

COMMITTEE ACTION: Receive and file September 2021 Response Reports.

7. Committee Reports

7.1 ePCR Working Group

- Chief Hall reported that he received updated draft policy from LEMSA for review. Discussed changes at the state level affecting reporting requirements that will affect Engine PCRs.

7.2 CQI Committee

7.2.1 Next meeting scheduled for December 8, 2021

- Recommendation came from LEMSA on 12-Lead training. Staff reached out to MMC who are willing to create and deliver the training. In general, MMC is interested in working with the JPA to provide CE training modules. MMC would like pre-registration of the sessions to ensure that there will be attendance at the sessions. Seeking direction from the committee that they want staff to move forward in partnering with MMC to develop 2-hour CE training sessions. MMC wants confirmation that crews would attend the sessions.
- In general, the committee is in support of the concept, however there is concern on crews actually participating and attending the sessions. Discussion on how long sessions should be, and whether 2 hour sessions are too short. Seek input from crews on what they would like to see.

7.3 Ambulance Spec Committee

- *Chief Cordero reported that there have been some issues with the Fords in the system. Issues with cracked oil pan on Medic 19.*
- *Discussion on mobile mechanic service.*
- *Discussion on the possibility of two remounts this fiscal year.*

7.4 LEMSA CQI Committee

7.5.1 Next meeting November 10, 2021

7.5 LEMSA MAC Committee

7.5.1 Next meeting scheduled for November 10, 2021

8 Standing Items

8.1 Upcoming Events

8.2 Cal Fire ECC Report

9. Good and Welfare

- *JPA Staff requested attention to the ePCR Correction updates that are being sent out. Discussion on the updated LEMSA process when requesting corrections.*
- *Reminder to agencies to notify JPA Staff on new hires and employee separations.*
- *Executive Director Veerkamp will be off beginning next Tuesday for 10 days.*
- *EDH Fire is in final contract negotiations for Medical Direction.*
- *Chief Cordero discussed COVID rapid testing kits.*

10. Adjournment: 11:14 a.m.