



# El Dorado County Emergency Services Authority

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## JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, November 17, 2021 – 9:00 a.m.

Diamond Springs Fire Department, Station 49 Downstairs Classroom  
501 Main Street, Diamond Springs, CA

### MINUTES

#### Attendees

##### EMSOC Committee Members:

- |   |  |
|---|--|
| <input type="checkbox"/> CAL FIRE Cameron Park, Assistant Chief Sherry Moranz                         | <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Josh Agustin  |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Matt Gallagher                        | <input checked="" type="checkbox"/> Diamond Springs Fire, Deputy Chief Leah Yaws         |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero, <b>Chair</b>            | <input checked="" type="checkbox"/> El Dorado County Fire, Division Chief Trent Williams |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dustin Hall, <b>Vice Chair</b> | <input type="checkbox"/> El Dorado Hills Fire, Chief Maurice "Mo" Johnson                |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown                                | <input type="checkbox"/> Georgetown Fire, Bob Bement                                     |

**Guests:** None

#### Other Attendees:

Trauma/EMS Coordinator Michelle Williams, Marshall Medical Center  
Director Tim White, El Dorado Hills Fire Department  
Battalion Chief Mike Batham, Cal Fire ECC  
Executive Director Brian Veerkamp, EDC ESA  
Deputy Director Cristy Jorgensen, EDC ESA

#### 1. Approval of Agenda

First: Chief Hall

Second: Chief Gallagher

#### 2. Approval of EMSOC Meeting Minutes – 10/20/2021 Meeting

First: Chief Gallagher

Second: Chief Brown

#### 3. Public Comments-None

#### 4. Reports

##### 4.1 Training Update

##### 4.1.1 EMT & MICN Ride-alongs

- Executive Director Veerkamp requested the committee to consider MICN and EMT Ridealongs. At LEMSA CQI and MAC Meetings it was discussed that Barton Hospital is conducting MICN Ridealongs with the Cal Tahoe JPA. Ridealong programs have been reinstated in the Sacramento Region as well.
- NCTI Roseville has requested renewal of the Paramedic Internship Contract with the JPA.
- Discussion on ridealongs. Would like to see MMC policies on COVID precautions. Could consider ridealongs after the first of the year.
- Michelle Williams reported that MMC is following the CA State COVID mandates. Anticipates MICN Ridealongs after April 2022.
- JPA Staff will request approval for Ridealongs at the next BOD Meeting.
- Submitted EMR Training Program Approval application in to LEMSA.

## **4.2 Controlled Substance Plan**

- *Committee meeting scheduled next week to review DRAFT Plan.*

## **4.3 AFG Cardiac Monitor Purchase**

- *Received update from Zoll. Delivery scheduled for next week. Working on training for each participating agency. Final invoices won't be sent out until full order is received and allocated out.*

## **4.4 Move Up & Covers Pilot Project-Reduce Move Ups from 2300-0600**

- *Executive Director Veerkamp reported that the Pilot Project received approval at the last Board Meeting. Pre Pilot survey was sent out to crews. Anticipating start date of December 1<sup>st</sup> for project. Staff will send pilot information to ECC.*

## **4.5 ePCR Documentation**

### **4.5.1 Documentation Corrections**

### **4.5.2 Paperwork to LEMSA**

- *Chief Hall reported on the ePCR Documentation Policy Draft. Sent updated draft to AdHOC for review. Waiting on feedback from AdHOC members. Conducted research on the LEMSA stance requiring PCRs for medical incidents. LEMSA would like to finalize the policy.*
- *Reminder on ePCR documentation corrections and the importance of accurately completing PCRs in a timely manner based on Master Contract language and individual agency Agreements.*
- *Request extension on timeframe for unlocked tags from LEMSA/billing.*
- *Reach out to LEMSA for information on requirements of Face Sheets.*
- *Investigate ways to receive updates from ImageTrend on system updates to share with crews.*
- *Reminder to turn in hard copies of PCR supporting documentation to LEMSA Billing on a weekly basis.*
- *LEMSA hired PWW to conduct a system wide billing audit. Looking forward to seeing the analysis and recommendations.*

## **4.6 2022 EMSOC Committee Chair/Vice Chair Appointments**

- *Confirm that nominations presented to the Board were approved. Chief Hall will be the new EMSOC Chair and Chief Yaws will be the new Vice Chair beginning in 2022.*

**ACTION:** *Chief Gallagher motioned to receive and file reports. Chief Hall seconded the motion which carried unanimously.*

## **5. Discussion Items**

### **5.1 Medic Unit Staffing**

- *Reviewed requests from DSF, EDC and GEO to modify contract language to allow non-CASFM certificated Firefighter 1 employees to work on the medic units.*
- *Recruitment and retention is an ongoing issue across the nation right now in fire and EMS. JPA member agencies struggling to find candidates who meet the requirements of holding FF1 certification.*
- *Chief Cordero reported that County Ops Chiefs have discussed the concept and operational implementation and are in support on the concept. Additional discussion on fireground operational impact of the requested contract amendment.*
- *Reviewed language in Master Contract and language in individual Agency Agreements.*
- *Discussed potential financial impacts of modifying contract language.*
- *Discussion on different language options to amend the contract language.*
- *JPA Staff to draft several versions of proposed contract amendment language to present to JPA BOD.*

## 6. Action Items

### 6.1 AHA Training Site Business Plan

- Staff reviewed the proposed business plan with the committee. Minimum annual required card count is 250 per AHA, in total, not based per credential.
- Reviewed proposed Training Site Agreement from MMC TC. Per the proposed agreement, would be allowed to teach courses in El Dorado County to any personnel, not just members of the JPA. Potential to work with other agencies such as County Staff, Sheriff Department, Community groups, etc.
- Staff recommends that the JPA execute the agreement and evaluate the program over the course of the initial year. Operations of the Training Site is flexible and customizable within the requirements of the Training Site Agreement. Will report back to Committee on a monthly basis.

**ACTION:** Chief Yaws motioned to recommend the AHA Training Site Business Plan to the JPA Board of Directors at the December 15, 2021 Special Meeting. Chief Brown seconded the motion which carried unanimously.

### 6.2 EMS Supply Order Form

- JPA Staff presented a sample equipment order form for committee consideration. This would allow the JPA to purchase high value items to keep on inventory at the JPA Office as a cost savings measure. Would allow crews to request these items directly from the JPA rather than order independently from vendors.
- Staff began ordering EZ-IO needles and have been working with crews to fill those orders rather than having them order independently.
- Staff have developed a way to fill orders after hours as long as crew notifies staff prior to close of business.
- Proposed list can be expanded as the process develops to include medical supplies and other equipment items.
- Committee request to define the pick-up process to the order form.

#### 6.2.1 Medical Supply-Magnesium Sulfate

- Crews informed staff that magnesium sulfate vials coming up on expiration. Back order of the product at Life Assist. Approved pre-load of magnesium sulfate and added to the purchase contract.
- Staff informed Committee that the JPA had been using a purchasing contract piggyback clause with Life Assist under the Metro Fire purchase contract. Life Assist informed staff that Metro Fire will not be renewing their contract with Life Assist but rather will be using the piggyback clause under another purchasing contract that fulfilled the competitive bid process. Life Assist has offered our account the ability to piggyback under that same purchasing agreement which does provide reduced pricing on some items. Metro Fire contract expires in December of 2021. Staff will be presenting the Life Assist contract options at the December Special Meeting and is seeking Committee recommendation for that process.

**ACTION:** Chief Hall motioned to approve the Supply Order Form. Chief Gallagher seconded the motion which carried unanimously.

## 7. Response Reports

### 7.1 October

- 7.1.1 Incident Summary Report
  - 7.1.1.1 Exception Reports-Code 2
- 7.1.2 Mutual Aid
- 7.1.3 Move Up & Cover
- 7.1.4 IFTs
- 7.1.5 Response Comparison
- 7.1.6 Medic Unit Utilization-Move Up & Cover

#### 7.1.7 APOT

- Staff reviewed the October 2021 response reports.
- Discussed APOT report. New format included in the packet.
- Discussion on exception reports and comparison with prior years.
- Request made last month to evaluate exception reports for those incidents that were reduced to Code 2. Staff reviewed every exception on the report and compared with the CAD Dispatch report for that incident. Of those listed, only 3 on the list were reduced to Code 2 enroute as documented on the CAD report. Of those 3, only 1 listed it on the exception report to meet the “accepted” exception qualification.
- Discussion on IFTs.
- Discussion on accepted exception reports per the Master Contract.

**ACTION:** Chief Brown motioned to receive and file the October 2021 Response Reports. Chief Gallagher seconded the motion which carried unanimously.

### 8. Committee Reports

#### 8.1 ePCR Working Group

- Committee update covered under Item 4.5.

#### 8.2 CQI Committee

##### 8.2.1 Next meeting scheduled for December 8, 2021

##### 8.2.2 Meds & Procs by Certification

##### 8.2.3 CQI Review Questions

##### 8.2.4 2021 CQI Report

##### 8.2.5 2022 LEMSA Data

- Staff discussed proposed agenda items for the December CQI Committee.
- Working with CQI Committee to refine the Image Trend list of Medications and Procedures by credential.
- Working with CQI Committee on developing CQI Review questions and reports in Image Trend.
- Staff is drafting the 2021 CQI Report and will incorporate Core Measure reporting based on approved CA Core Measure Project that LEMSA will be participating in during 2022.
- Committee would like Controlled Substance Administration and AMA’s added to the 2022 CQI Plan.

#### 8.3 Ambulance Spec Committee

- Staff will present proposal to Finance Committee to purchase 2 remounts.

#### 8.4 LEMSA CQI Committee

##### 8.4.1 Next meeting January 12, 2022

- LEMSA will build Core Measure reports in Image Trend for the system overall. Staff will build system reports off of those templates to evaluate in tandem with the LEMSA reporting. LEMSA will also be looking at CPR outcomes during 2022.
- UC Davis requesting early arrival notifications for transports. When crews are about 10 minutes out from UCDMC, call or radio in so hospital staff can work on ensuring a space is available for the patient and reduce APOT.
- Dr. David Duncan is the new Medical Director for the County. Will be reviewing the protocol roll out that Dr. Freeman had worked on.

#### 8.5 LEMSA MAC Committee

##### 8.5.1 Next meeting scheduled for January 12, 2022

### 9. Standing Items

#### 9.1 Upcoming Events

- *November 26<sup>th</sup>: Christmas Tree Lighting Ceremony in Placerville. Limited downtown access.*
- *December 2<sup>nd</sup>: JPA BOD Strategic Plan Session.*
- *December 5<sup>th</sup>: Christmas Parade will limit Main Street access.*

#### **9.2 Cal Fire ECC Report**

- *New Captains transitioning into ECC.*
- *Requested the JPA Staff send Pilot Project information.*

#### **10. Good and Welfare**

#### **11. Adjournment: 11:11 a.m.**