



## El Dorado County Emergency Services Authority

### JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, March 19, 2025 – 9:00 a.m.  
El Dorado County Fire Protection District Station 28 Conference Room  
3860 Ponderosa Drive. Shingle Springs, CA 95682

### MINUTES

**Called to Order: 9:02am**

#### **EMSOC Committee Members:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Assistant Chief Dusty Martin | <input type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Kalan Richards |
| <input type="checkbox"/> Diamond Springs Fire, Battalion Chief Jack Daniels             | <input type="checkbox"/> Diamond Springs Fire, Fire Chief Matt Gallagher       |
| <input type="checkbox"/> El Dorado County Fire, Division Chief Steve Adams,             | <input type="checkbox"/> El Dorado County Fire, Fire Chief Tim Cordero         |
| <b>Vice Chair</b>   |  |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief David Brady      | <input type="checkbox"/> El Dorado Hills Fire, Battalion Chief Chris Landry    |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Glenn Brown                  | <input type="checkbox"/> Georgetown Fire, Bob Bement                           |

#### **Guests:**

Guy Valente, EDC LEMSA

#### **Other Attendees:**

Executive Director Cristy Jorgensen, EDC ESA  
EMS Manager Hope Youngblood, EDC ESA  
Chief Shawn Schmidt, CAL Fire ECC

### **PLEDGE OF ALLEGIANCE**

#### **1. APPROVAL OF AGENDA**

*Chief Martin motioned to approve the agenda. Chief Brady seconded the motion which carried unanimously.*

#### **2. PUBLIC COMMENTS**

*Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time.*

- None

#### **3. CONSENT AGENDA**

3.1 EMSOC Meeting Minutes: 11.20.2024

3.2 EMSOC Meeting Minutes: 02.19.2025

**ACTION:** *Chief Martin motioned to approve the Consent Agenda. Chief Brady seconded the motion which carried unanimously.*

#### **4. DISCUSSION/ REPORT TOPICS**

##### **4.1 Cal Fire ECC Report**

##### **4.1.1 EIDS Reporting**

- *Dr. Duncan wants to keep EIDS reporting in place. New EIDS protocol coming out soon.*

##### **4.1.2 Radio Operating Plan**

- *Rolled out a few weeks. Seems to be working fine. Issues with medic units not clearing the in county hospital. Requested reminder to crews to clear hospital with dispatch.*

##### **4.1.3 AVL Server Relocation**



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- AVL server currently located at EDH Fire. EDH Fire switching to Tablet Command over coming months. Will need to discuss relocation of server in coming months. Radio Mobile licenses up for renewal. When EDH Fire moves away from RM, AVL fees will need to be revisited as annual server fees may increase for remaining users. Staff looking into proposal from Datacate to relocate and manage AVL server.

### 4.2 Training Update

#### 4.2.1 EMT & MICN Ride-alongs/Paramedic Internships

- EMT Ridealong request starting to come through. CSUS working on Paramedic Intern placement.

#### 4.2.2 AHA Training Site Update

- Working with instructor candidates. Instructor Exam testing dates. Instructor monitoring dates. Online registration available for students for the scheduled AHA Provider Courses on the JPA website. Staff scheduled two provider courses for each discipline.

### 4.3 LEMSA Presentation

#### 4.3.1 Documentation Policy

- Current policy up for review. LEMSA discussed some of the recent challenges with documentation. Putting a Working Group together to review the policy for proposed edits. Discussion on definition of "patient" and medical determination. Decision of "patient" vs. "person" needs to be documented on PCR.

#### 4.3.2 Routine Medical Care Policy

- This policy also defines "patient" vs. "person" and will be updated in conjunction with Documentation Policy. LEMSA seeking input on edits to this policy as well.

**ACTION:** Chief Martin motioned to receive and file reports. Chief Brady seconded the motion which carried unanimously.

## 5. ACTION ITEMS

### 5.1 JPA Policy 3.1.5 System Status Management

- Discussion on proposed edits. Policy will also need to be updated once new Master Contract is approved. Discussion on waiting for that proposed Master Contract language rather than submitting multiple policy updates to the Board. Staff will move to next EMSOC meeting and will incorporate additional edits related to Master Contract.

**ACTION:** No action taken.

### 5.2 JPA Policy 3.5.1 Security of Controlled Substances

- Staff presented edits to JPA Policy 3.5.1 Security of Controlled Substances requested by Dr. Duncan to reverse distribution of expired vials language. Chief Martin recommended adding language on Rx Disposal description to limit the use to open vials only. Discussion on adding language clarifying what to do with an opened vial not used with an incident.
- Discussion on documentation of administered/wasted controlled substances. Ensure crews document administered and wasted in PCR.

**ACTION:** Chief Martin motioned to recommend edits to JPA Policy 3.5.1 Security of Controlled Substances to the JPA BOD. Chief Brady seconded the motion which carried unanimously.

### 5.3 Stryker Cot & Auto Loader Annual Preventative Maintenance

- Staff presented quote proposal from Stryker for Cot & Auto Loader Preventative Maintenance. Cost is budgeted in the mid-year JPA budget and would cover the final two years of the Stryker Lease Agreement. Master Contract requires JPA to keep equipment in good working order.

**ACTION:** Chief Brady motioned to recommend Stryker Cot & Auto Loader Annual Preventative Maintenance Agreement to the JPA BOD. Chief Martin seconded the motion which carried unanimously.

### 5.4 Stryker LUCAS Device Annual Preventative Maintenance Agreement

- Staff presented quote proposal from Stryker for LUCAS Device Preventative Maintenance. Cost is budgeted in the mid-year JPA budget. Master Contract requires JPA to keep equipment in good working order. One year agreement.

**ACTION:** Chief Brady motioned to recommend Stryker LUCAS Device Annual Preventative Maintenance Agreement to EDC ESA BOD. Chief Martin seconded the motion which carried unanimously.



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### 5.5 Peraton ImageTrend/CAD Interface Service Agreement

- Staff discussed changes to response report requirements in Master Contract. May not need to implement this interface due those changes. Staff recommends not moving forward with the agreement for now due to the changes in the master contract. ImageTrend can support a report directly in the program for all responses > than 20 minutes. Discussion on new response time requirements.

**ACTION:** No action taken.

### 5.6 JPA Policy 1.1 JPA Board & Committee Meetings: EMSOC Scope & Mission Statement

- JPA BOD gave direction to the two standing committees to develop a Scope & Mission Statement document and present to BOD at next meeting. Staff presented a DRAFT Scope & Mission Statement for EMOSC. Committee reviewed language. Discussion on identifying agencies in the Scope-should it be more generic? Scope can always be amended should the committee makeup change.

**ACTION:** Chief Martin recommended the EMSOC Scope & Mission Statement to the EDC ESA BOD. Chief Brady seconded the motion which carried unanimously.

## 6. RESPONSE REPORTS:

### 6.1 January 2025

- 6.1.1 Incident Summary Report
- 6.1.2 Mutual Aid
- 6.1.3 APOT
- 6.1.4 IFT/Medical Transport
- 6.1.5 Response Statistics

- Staff presented the Response Reports for January 2025. Of note is an increasing trend in APOT at MMC over the last three months. Staff will monitor and report to MMC. UCD still conducting pilot project of allowing ED Techs to sign for patients. Reviewed IFT Pilot Project-still seeing IFTs entered as 911 calls rather than IFT. Two behavioral health IFTs that were dispatched but patient was denied entry by Telecare.

**ACTION:** Chief Martin motioned to receive and file January 2025 Response Reports. Chief Brady seconded the motion which carried unanimously.

## 7. Committee Reports

### 7.1 CQI Committee: Next Meeting: May 7, 2025.

#### 7.1.1 Meeting Invites

- Committee provided with some project work to bring to May meeting.

### 7.2 ImageTrend

- Tied to tiered dispatch working group and exception report updates needed in ImageTrend. Need direction from Master Contract Working Group on direction for this project.

### 7.3 Supply Committee:

#### 7.3.1 Stryker Stair Chair Replacement

- Staff working on quote for stair chair replacement.

#### 7.3.2 Ketamine Implementation

- Staff working on implementing ketamine into the system effective July 1<sup>st</sup>. Staff will send out training materials designed by LEMSA. Staff working on ordering with Life Assist.

### 7.4 LEMSA CQI Committee

#### 7.4.1 Next Meeting: June 11, 2025

- Meeting Location: South Lake Tahoe

### 7.5 LEMSA MAC Committee

#### 7.5.1 Next Meeting: June 11, 2025.

- Meeting Location: South Lake Tahoe

### 7.6 LEMSA PAC Committee

#### 7.6.1 Next Meeting: June 11, 2025



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- *Meeting Location: South Lake Tahoe*
  - *Staff reminded EMSOC of the importance of attending these meetings. Discussion and decisions are being made that affect the system and it's an opportunity to be at the table for those discussion. Highly encourage member agencies to send representatives. Chief Martin encouraged Chief participation at MAC level.*
  - *LEMSA pushing out policy updates via OneDose. Remind crews to download OneDose on electronic devices. Discussion on EMT LSOP edits. Barton hosting a Winter Injury Conference. More information to come. MMC presented an EMS Narcan Leave Behind Program. The MMC group has requested to come to EMSOC and make the same presentation. Request to plan another annual skills day for providers.*
  - *Discussion on preceptor training and requirements per Title 22.*
  - *Discussion on LEO response to noncriminal mental health calls. Discussion on pre-emptive meeting with EDSO to discuss this potential issue. Collaborate with LEMSA on the discussions.*
  - *Staff to resend LEMSA MAC Survey to EMSOC and Fire Chiefs.*
- 8. Good and Welfare**
- 8.1 EMS Week Nominations**
- *Staff seeking nominations from all JPA Member Agencies for EMS Week Nominations. Will also have branded recognition items for each agency. Request that nominations are sent to JPA Office.*
- 8.2 April EMSOC Meeting Cancellation**
- *Staff requesting to cancel April EMSOC Meeting due to Executive Director scheduled time off.*
  - *JPA Staff requesting to be notified when crews are OOS or committed to training or a special event.*
  - *GEO: New paramedic started. Thanks to EDH for assisting with his 10-call.*
  - *CP: Working on planning team for Chief Shepard's Memorial Services and return home. Working on coverage plan.*
- 9. Adjournment: 1116**

**\*Next Meeting ~ May 21, 2025**