



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, February 25, 2026 – 9:00 a.m.

Diamond Springs – El Dorado Fire Protection District Firefighters Memorial Hall
501 Pleasant Valley Rd., Diamond Springs, CA 95619

CALL TO ORDER: 9:00am

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Attendees:

- | | |
|--|---|
| <input type="checkbox"/> CAL FIRE - Cameron Park Fire, Assistant Chief Dusty Martin | <input checked="" type="checkbox"/> CAL FIRE Cameron Park, Battalion Chief Kalan Richards |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Unit Chief Dave Wood, Vice Chair | <input type="checkbox"/> CAL FIRE ECC AEU, Battalion Chief Shawn Schmidt |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Division Chief Jack Daniels | <input type="checkbox"/> Diamond Springs Fire, Captain Spencer Morgan |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Tim Cordero | <input checked="" type="checkbox"/> El Dorado County Fire, Deputy Chief Ben Anderson |
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Michael Lilienthal, Chair | <input checked="" type="checkbox"/> El Dorado Hills Fire, Deputy Chief Dave Brady |
| <input checked="" type="checkbox"/> Garden Valley Fire, Battalion Chief Chris Schwwegler | <input type="checkbox"/> Garden Valley Fire, Battalion Chief Jon Michaelson |
| <input checked="" type="checkbox"/> Georgetown Fire, Fire Chief Wes Norman | <input type="checkbox"/> Georgetown Fire, Director Mike Webb |
| <input type="checkbox"/> Mosquito Fire, Chief Ed Dwyer | <input type="checkbox"/> Mosquito Fire, Assistant Chief Scott Bravo |
| <input type="checkbox"/> Pioneer Fire, Chief David Whitt | <input type="checkbox"/> Pioneer Fire, Battalion Chief Ken Earle |
| <input type="checkbox"/> Rescue Fire, Chief Bryan Ransdell via Zoom | <input type="checkbox"/> Rescue Fire, Captain Joel Warman |

Guests:

Other Attendees:

Cristy Jorgensen, Executive Director EDC ESA
JP Seivane, EMS Operations Officer EDC ESA
Lindsay Moore, EDC ESA Legal Counsel
Captain Matt Belleci, EDH Fire
Dr. David Duncan, EDC
Director Kevin Gottro, EDH Fire (Zoom)
EMS Manager Kristine Guth, EDC
Director Mickey Kaiserman, EDC Fire (Zoom)
Director Lloyd Ogan, EDC Fire
Director Tim White, EDH Fire

1. APPROVAL OF AGENDA

- *Chief Norman motioned to approve the agenda. Chief Cordero seconded the motion which carried unanimously.*

2. PUBLIC COMMENTS

Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Please note that state law prohibits this Board of Directors from acting on matters not on the agenda. Matters raised by the public may be referred to staff or placed on the next meeting's agenda. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.

- *None*

3. CONSENT CALENDAR

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Calendar is acted upon as one unit unless a Board member requests separate discussion and/or action.

Claims Payables: FY 25/26 Claims 09, 18-28

EMSOC Meeting Minutes: 11.19.2025

EMSOC Meeting Minutes: 01.21.2026

JPA BOD Meeting Minutes: 12.17.2025

Special JPA BOD Meeting Minutes: 02.05.2026

EDC ESA Authorized Signature List

FY 25/26 CQI Data Report

ACTION: *Chief Cordero motioned to approve the Consent Calendar. Chief Schwegler seconded the motion which carried unanimously.*

4. RESPONSE REPORTS

Response Reports are presented for Board's review and file. These items will be received and filed as one unit unless a Board Member requests that a specific report be pulled for separate discussion and/or action.

4.1 Response Stats December 2025-January 2026

4.1.1 Incident Summary

4.1.2 Mutual Aid

4.1.3 IFT Responses

4.1.4 APOT

4.1.5 Response Statistics

ACTION: *Chief Richards motioned to accept and file response reports. Chief Norman seconded the motion which carried unanimously.*

5. REPORTS/DISCUSSION

5.1. Executive Director Report

- *Executive Director Jorgensen reported on the following items:*
 - *Second Eval Panel for 9th medic unit scheduled for March 3rd. Worked with BOD to schedule Special JPA BOD Meeting after that date to vote on award. BOD agreed to Special JPA BOD Meeting on March 10th. Staff to send out calendar invite.*
 - *Update on Cal Fire EMT Course.*
 - *Request from MMC for support on marketing campaign for sales tax initiative. Unless BOD objections, JPA support the use of medic units in this campaign.*
 - *Facilitated Insurance/Liability language workshop with Transport Agencies in anticipation of edits to FY 26/27 ALS Agreements.*
 - *Donated expired supplies to regional EMT & Paramedic training programs. Updated on request from FLC for a surplus medic unit.*
 - *Hosted Strategic Plan Workshop with the WG.*
 - *Staff is putting together a Decon Cart at MMC. Also had conversations about the Medic Room at MMC.*
 - *Provided update on FY 22/23 audit.*
 - *Provided update on Stryker invoicing.*
 - *Provided update on registration of 2 remount units.*
 - *Discussed AHA TCF Retainer with Beau Mollet. BOD in support of concept. Request to bring Service Agreement back for review.*
 - *Update on JPA Business Office relocation plan.*

5.2. EMSOC Committee

- *Plans for updating SSM once award and placement of 9th medic unit has been decided.*

5.3. Finance Committee

- *Met in January. Next meeting scheduled for March.*

5.4 JPA By-Laws Working Group

5.4.1 DRAFT JPA Agreement

- *Legal Counsel updated BOD on continued edits to DRAFT Agreement.*

5.5 JPA Policy Working Group

- *Chief Lilienthal reported that this WG is hoping to streamline policy approval process. Discussion on Policy Approval Policy that the JPA has. Edit work will be done at EMSOC and Finance. Drafts sent to BOD for review and comment, then bring policies to Consent at BOD meetings for approval. Can be pulled from consent at request of BOD as needed. If major revisions or significant questions on a Draft, it would be placed as an action item rather than on consent.*
- *Discussion on disbanding Policy WG which was supported by BOD.*

5.6 JPA Recruitment Working Group

- *No new updates, but as JDs are updated, they will be reviewed by this WG.*

5.7 JPA Strategic Plan Working Group

- *This WG is meeting in March with the intention of bringing a DRAFT Plan to the BOD in April.*

5.8 Medic Unit Staffing

- *Legal Counsel still working on analysis of the concept.*

ACTION: *Chief Norman motioned to accept and file reports. Chief Wood seconded the motion which carried unanimously.*

6. ACTION ITEMS

6.1 JPA Resolution 2026-01 FY 25/26 Mid-Year Budget Approval

- *Staff presented the FY 25/26 Mid-Year Budget. Has been reviewed and supported by Finance Co.*

ACTION: *Chief Cordero motioned to approve JPA Resolution 2026-01 FY 25/26 Mid-Year Budget. Chief Wood seconded the motion. Roll Call Vote: Ayes: 7. Nos: 0. Absent: 3.*

6.2 Annual Appointment of Committee Officers: Chairperson & Vice Chairperson: EMSOC & Finance

Per the JPA Policy JPA Board and Committee Meetings: Section B. JPA Standing Committees: *"The Board Chair, after receiving a recommendation from the committee membership, shall appoint the Committee Chair and Vice-Chair. These appointments will be made at the Board's last meeting of the year for assumption of position at the beginning of each calendar year. The Chair and Vice-Chair will serve in this capacity for one (1) year. The term of service may be shortened if the Committee is discontinued by the Board, and/or the Board Chair elects to appoint a new Chair and Vice Chair."*

- *Board discussion on importance of succession planning with the leadership transitions occurring with multiple agencies.*

ACTION: *Chief Lilienthal approved the EMSOC Chair recommendation of Chief Steve Adams and Vice Chair recommendation of the sitting Cal Fire/CP Fire representative. Chief Lilienthal approved the Finance Committee Chair recommendation of Julie Medsger and Vice Chair recommendation of Jessica Braddock.*

7. FINANCE UPDATE

7.1 FY 25/26 Revenue vs. Expense

7.2 FY 26/27 Preliminary Budget DRAFT

- *Staff presented the FY 25/26 Revenue vs. Expense Report.*
- *Staff presented FY 26/27 Preliminary Budget Draft to BOD.*

ACTION: *Review and file Finance Reports.*

8. BOARD OF DIRECTORS QUESTIONS & COMMENTS

8.1 CAL FIRE ECC AEU: No Report

8.2 CAL FIRE Cameron Park: No Report

8.3 Diamond Springs-El Dorado Fire: No Report

8.4. El Dorado County Fire: March 20th holding Swearing in Ceremony for DS Personnel

8.5. El Dorado Hills Fire: Chief Landry promoted to Deputy Chief in CRRD. Captain Belleci scheduled to retire. Working on replacement.

8.6 Garden Valley Fire: No Report

8.7. Georgetown Fire: M61 has 1 open spot with potential of another in a couple of months.

8.8. Mosquito Fire: Absent

8.9. Pioneer Fire: Absent

8.10. Rescue Fire: No Report

9. GOOD AND WELFARE

9.1.EL DORADO COUNTY CAO OFFICE- No Report

9.2. EL DORADO COUNTY LEMSA- Implementing ImageTrend Licensing Module.

10. ADJOURNMENT 10:02 a.m.

Next Board meeting: 9:00 a.m. on Wednesday, April 22, 2026- JPA BOD Meeting

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619.

Note: The Board of Directors may elect to take action on any item included on this agenda.