



# El Dorado County Emergency Services Authority

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## JPA Emergency Medical Services Operations Committee (EMSOC) Meeting

Wednesday, April 20, 2022 – 9:00 a.m.

Diamond Springs Fire Department, Station 49 Downstairs Classroom  
501 Main Street, Diamond Springs, CA

### MINUTES

**Called to Order: 9:13 a.m.**

**EMSOC Committee Members:**

- CAL FIRE Cameron Park, Battalion Chief Josh Agustin
- Diamond Springs Fire, Battalion Chief Leah Yaws, **Vice**

**Chair**

- El Dorado County Fire, Chief Tim Cordero

- El Dorado Hills Fire, Deputy Chief Dustin Hall, **Chair**

- Georgetown Fire, Chief Glenn Brown

- CAL FIRE Cameron Park, Assistant Chief Sherry Moranz
- Diamond Springs Fire, Fire Chief Matt Gallagher

- El Dorado County Fire, Division Chief Trent Williams via Zoom

- El Dorado Hills Fire, Chief Maurice “Mo” Johnson

- Georgetown Fire, Bob Bement

**Guests:** None

**Other Attendees:**

Trauma/EMS Coordinator Michele Williams, Marshall Medical Center

Executive Director Brian Veerkamp, EDC ESA

Deputy Director Cristy Jorgensen, EDC ESA

**1. Approval of Agenda**

*Chief Brown motioned to approve the EMSOC Agenda. Chief Yaws seconded the motion which carried unanimously.*

**2. Approval of Meeting Minutes: 01/19/2022, 02/16/2022, 03/16/2022**

*Chief Yaws motioned to approve the meeting minutes. Chief Brown seconded the motion which carried unanimously.*

**3. Public Comments**

*None*

**4. Reports**

**4.1 Training Update**

**4.1.1 EMT & MICN Ride-alongs**

- *Staff updated committee that JPA BOD approved Ride-alongs on Medic Units with each individual agency making the determination whether to accept Ride-along candidates or not. Received Ride-along requests from College EMT Program. EDH Fire, GEO Fire and DS Fire have approved Ride-along requests.*

- *MMC MICN candidates to follow consistent procedure to schedule their Ride-along shifts.*

**4.1.2 AHA Training Site**

- *Staff met with the MMC Training Center Coordinator. Need to finalize list of proposed instructors and then schedule Instructor Courses. Michele Williams is TCF for ACLS and PALS. Corinne Staves is TCF for BLS. Each instructor candidate must attend the instructor course and then be monitored teaching before being fully signed off as an AHA Instructor.*

- *Currently have 2 approved course sites for AHA Courses-DS Fire Station 49 and EDH Fire Employee Development Center. Each course site needs a cache of student manuals and training equipment.*

- *Include Michele Williams on MMC communication on AHA Training Site.*

#### **4.2 IFT/Medical Transport Pilot Project**

- *Staff reported out on initial implementation of IFT Pilot Project. Continue to work closely with MMC staff to review calls and any issues that have been reported.*
- *Reviewed First 15 Day Report on the project. Showing still meeting response time standards, increased in 911 system response, reduced move ups and MMC reporting that patients still be transported in timely fashion.*
- *Incorporate Mutual Aid coverage comparison from Folsom Fire.*

#### **4.3 Controlled Substance Plan**

- *Committee met with Dr. Duncan on additional questions and edits. Staff working on editing draft.*
- ACTION:** *Chief Brown motioned to receive and file reports. Chief Yaws seconded the motion which carried unanimously.*

### **5. ACTION ITEMS**

#### **5.1 Move Up & Cover Pilot Project-Reduce Move Ups from 2300-0600**

- *Staff presented results of the Move Up & Cover Pilot Project. Results were positive. Staff requests that the committee recommends permanent implementation of the pilot project to the next JPA BOD meeting. There did not appear to be any significant delays in response times with these modifications.*

**ACTION:** *Chief Brown motioned to recommend the permanent implementation of the reduction of Move Up & Covers during the hours of 2300-0600 to the JPA Board of Directors. Chief Yaws seconded the motion which carried unanimously.*

#### **5.2 Informal Bid Award-Mobile Mechanic Services**

- *Staff presented the results of the Request for Informal Bid for Mobile Mechanic Services. Reviewed the proposals received.*

**ACTION:** *Chief Brown motioned to recommend the Informal Bid Award for Mobile Mechanic Services to the JPA Board of Directors. Chief Yaws seconded the motion which carried unanimously.*

### **6. Response Reports**

#### **6.1 March 2022**

- 6.1.1 Incident Summary Report
- 6.1.2 Mutual Aid
- 6.1.3 Move Up & Cover
- 6.1.4 IFTs
- 6.1.5 Response Comparison
- 6.1.6 Medic Unit Utilization-Move Up & Cover
- 6.1.7 APOT

- *Staff presented the March Response Reports.*
- *Discussion on Patient Destination Policy and comparison with recent Sacramento County LEMSA Patient Destination Policy changes.*

**ACTION:** *Chief Brown motioned to receive and file Response Reports for March 2022. Chief Yaws seconded the motion which carried unanimously.*

### **7. Committee Reports**

#### **7.1 Ambulance Spec Committee**

- *Staff working on DRAFT RFP for medic unit purchase and remounts.*
- *2 units with Arrow for remount.*

#### **7.2 CQI Committee**

- 7.2.1 *Next meeting scheduled for May 11, 2022*
- *No meeting in April due to LEMSA CQI meeting.*

#### **7.3 ePCR Working Group**

- *Update pending LEMSA Documentation Policy Draft*

#### **7.4 Supply Committee**

#### 7.4.1 Medication Shortage Form

- *Supply Committee met. Life Assist updated committee on shortages, allocations and backorders. Life Assist will be scheduling business reviews with all agencies. Dr. Duncan sat in on call. Committee set goals for future meetings including Supply Order Form, Life Assist contract review, trial new products in addition to other goals.*
- *Discussed Medication Shortage Form. Discussed idea with LEMSA. LEMSA is working on updated notification process. In process of converting from Google Business Suite to Microsoft Business and will update forms and notification processes once that migration occurs. Anticipate development of online notification form.*

#### 7.5 LEMSA CQI Committee

##### 7.5.1 Next meeting July 13, 2022

- *Staff sent out the information on the UCD Med Center Tower Construction which includes directions on alternative routes for ambulance traffic.*
- *UCD Med Center helipad closed on April 26<sup>th</sup> from 0600-1400 for annual maintenance.*
- *LEMSA waiting for results of PWW Audit.*
- *Working on RFQ for full system evaluation.*
- *May 17<sup>th</sup> EMS Week Proclamation.*

#### 7.6 LEMSA MAC Committee

##### 7.6.1 Next meeting scheduled for July 13, 2022

- *LEMSA working on Policy Revisions. Anticipate that those with grammar and format changes will be sent out via Paramedic Alert by May 1st for review and update. More significant edits will be divided into groups, sent to committee for review and feedback, reviewed at MAC then moved forward for implementation. LEMSA would send training program along with policy rollout. Some training may be in person for significant changes.*
- *LEMSA implementing Chart Review process. Multi-step process including: PCR Collection & Findings on individual paramedics conducted during initial accreditation and during renewal process, Summary and Recommendation based on audit, Review audit report with Medical Director and EMS Supervisor, Communicate findings to Provider & Agency CQI Rep, Conduct 2<sup>nd</sup> review after 3 months, Check for systemic patterns. Chart Review will be done with Initial Accreditation 10 PCR Review and then 5 PCR Review on reaccreditation and random chart reviews. Non punitive. No intent to withhold license applications during PCR review process.*

### 8. Standing Items

#### 8.1 Upcoming Events

#### 8.2 Cal Fire ECC Report-No Report

### 9. Good and Welfare

- *Continue to submit EMS Week recognition nominations to staff. Request total employee count for tokens of appreciation. MMC working on Recognition Events for EMS Week.*
- *HHSA Director resigned from County.*
- *County passed emergency declaration on homeless issue.*
- *Tonight is District 5 Supervisor debate.*
- *GEO Fire-down 1 position and 1 off on injury.*
- *DS Fire-Down 3 positions.*

### 10. Adjournment: 10:31 a.m.