



# El Dorado County Emergency Services Authority

## JPA Finance Committee Meeting Minutes

Thursday, March 2, 2023 - 9:00 a.m.  
El Dorado County Fire Protection District Fire Station 28 Conference Room  
3860 Ponderosa Dr. Shingle Springs, CA

### PLEDGE OF ALLEGIANCE

#### 1. CALL TO ORDER/INTRODUCTIONS-0856

### ROLL CALL

#### Board Attendees:

<input type="checkbox"/>	CAL FIRE - Cameron Park Fire, Assistant Chief Jeff Reyes
<input checked="" type="checkbox"/>	El Dorado County Fire, Division Chief Paul Dutch, <b>Chair</b>
<input checked="" type="checkbox"/>	El Dorado Hills Fire, Director of Finance Jessica Braddock
<input checked="" type="checkbox"/>	Georgetown Fire, Office Assistant Julie Medsger
<input type="checkbox"/>	Mosquito Fire, Fire Chief Jack Rosevear

Guests: N/A

#### Other Attendees:

Battalion Chief Kalan Richards, Cal Fire/Cameron Park Fire  
Fire Chief Maurice Johnson, El Dorado Hills Fire Department  
Cristy Jorgensen, Deputy Director, EDC ESA

#### 2. APPROVAL OF AGENDA

#### 3. NEW BUSINESS

##### 3.1 FY 22/23 Budget Review

- Staff presented FY 22/23 Budget Review information.
- Discussion on how agencies track off balance sheet liabilities, for example sick leave accrual. Questions for consideration: should JPA maintain those funds in a separate account, should agencies be reimbursed for those funds at the end of the FY, how to track and how/when to reimburse.
- Review of agency specific revenue v. expense information for transporting agencies.

##### 3.2 FY 23/24 Preliminary Budget Preparation

- Staff presented FY 23/24 Preliminary Budget information. Includes contract increase and capital asset funding.
- Discussion on recommended capital asset purchases budgeted for FY 23/24 to include replacement of stair chairs, upgrade of Zoll cardiac monitors, radios, 1 additional gurney, staff vehicle, medic unit remounts-1 for the unit at Arrow and 2 additional remounts. Lease payment for Powerloads & Gurneys built in from reserve funding.

##### 3.3 DRAFT ALS Ambulance Agreement Funding Calculations

- Staff presented proposed funding calculations for FY 23/24 ALS Ambulance Service Contracts. Discussion on the various budget amounts.
- Discussion on proposed language for agencies to request reimbursement for additional admin related expenses and Class 30 overages from unspent contract funds from FY 22/23. Consensus

*from transport agencies that the Administrative contribution is significantly more expensive than the amount currently being reimbursed per the contract and proposed contract. County has requested documentation of actual Admin costs associated with management of the ambulance service. Need to develop consistent methodology for calculation of this amount. Only way to fund overages in Admin and Class 30 is from unspent funds from the contracts specifically allocated to ambulance service. Agencies can use consistent funding calculation, but the request would need to be submitted to the JPA Board of Directors who have the final approval authority over the request and the specific amounts which may be different than the amount requested. Finance Co. in agreement on this method.*

- *Discussion on each agency having an independent contract with the JPA rather than a general template for all agencies. Specific language can be drafted for items such as training requirements for agencies using single-role style personnel to staff the medic units, or specific reimbursement language based on unique needs/requests for the agencies. Recommendation of the Finance Co. for the JPA to work with each individual agency on their specific contract language based off of general consensus from Finance Co.*
- *Staff will work on additional contract language specific to reimbursement of additional Admin fees and Class 30 overages.*
- *Staff reviewed proposed language changes within the contract language. Finance Co. in support of the proposed edits.*

#### **3.4 Finance Committee Vice Chair Recommendations**

- *Discussion on Vice Chair recommendations to bring to the next JPA Board of Directors meeting.*
- *Members of Finance Co. recommend Jessica Braddock from EDH Fire for the Vice Chair position.*

#### **3.5 Schedule Next Meeting**

- *Next Finance Co. Mtg scheduled for March 15, 2023 at 0900, Station 28.*

#### **4. ADJOURNMENT: 1013**