



El Dorado County Emergency Services Authority

Policy Subject Matter: **Utilization of Medic Units at Special Events**
Revised Date:
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I. Policy:

Special events can attract large numbers of people and, depending on the nature and activities involved in the event, participants and attendees may be exposed to higher levels of risk for harm. When requested, and within our capability, the JPA will assign a medic unit(s) to special events on either a committed or stand-by status. A standard fee will be assigned to “for-profit,” committed, resource assignments.

II. Purpose:

The purpose of this policy is to clearly define the conditions under which JPA funded medic units may be provided for special events held within the JPA’s service areas.

A. Request for Service

1. A medic unit may be provided upon submission of a written request for service by the event’s sponsor for a special event held within the JPA’s service area.
2. A written request for provision of a medic unit at a special event shall include:
 - i. Brief description of the event
 - ii. Date(s) and hours when service is requested
 - iii. Indication of for-profit or not-for-profit status
 - iv. Indication of whether the request is for a medic unit assigned as a committed or non-committed resource
 - v. Name and phone number of contact person
3. The Executive Director, in consultation with the affected fire jurisdiction(s) shall review and approve/deny all requests for service at special events.

B. Staffing

1. A medic unit provided for a special event will be staffed in compliance with medic unit staffing requirements (refer to System Status Management policy). Additional resources may be utilized for special events as determined according to operational and system needs.
2. Overtime personnel shall be utilized for a medic unit assigned to special events as a committed resource.
3. A medic unit assigned to a special event as a non-committed resource will be utilized in accordance with the System Status Management policy, to include appropriate move-ups.

C. Reimbursement

1. The JPA shall invoice the event sponsor of a “for-profit” for actual personnel costs incurred for a medic unit assigned to a special event as a committed resource.

2. There will be no reimbursement required for medic units assigned to special events as a non-committed resource.
3. An event sponsor of a “for Profit” event can appeal the assigned fee to the JPA Board of Directors, prior to the event taking place.



Marty Hackett
Executive Director